



Vehicle Pass Form

For security reasons all vehicles entering the ICS compound are required to have a Vehicle Pass. Please read carefully and complete the form below. If you have several vehicles and drivers, specify all personnel and vehicles that will be transporting your family. The list of authorized vehicles and drivers will be kept at the Security Office at the main gate for reference.

1. Name of students transported by the vehicles and drivers listed. If the vehicle is a bus please attach a list of all students to be transported.

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

2. Authorized Driver(s). Attach photocopy of each driver's identification card, to be kept at the ICS security gate.

Name: _____

Name: _____

Name: _____

3. Authorized Vehicle(s)

Vehicle plate number: _____

Vehicle plate number: _____

Vehicle plate number: _____

4. Parents or Guardians:

Name: _____

Signature: _____

Date: _____

Notes:

- Only the listed vehicles and drivers will be allowed entrance to the campus to collect your child(ren).
- The vehicle pass should be stuck on the windscreen of the vehicle on the right side.
- If there is a change of vehicles or drivers, please get a new form from the Security Office to receive a new vehicle pass or provide identification for the driver. Please notify the Security Office of any drivers who have been dismissed and are no longer authorized to pick up your child(ren).
- Please return this form and a copy of each driver's ID to the Security Office to receive your vehicle pass(es).

Name of parent receiving the pass: _____ Date: _____

Number of passes issued: _____ Signature: _____