



Tuition and Fees for New Students

The Board of Governors of the International Community School has established the tuition and fee schedules for new students for the school year 2009-10 as follows (all amounts are in United States dollars):

Grade	Application Fee	Annual Capital Levy	Annual Tuition	Total Tuition and Fees for New Students
Pre-kindergarten*	\$500	--	\$6,500	\$6,500
Kindergarten – Grade 5	\$500	\$2,200	\$15,600	\$18,300
Grade 6 – Grade 8	\$500	\$2,200	\$17,700	\$20,400
Grade 9 – Grade 12	\$500	\$2,200	\$18,200	\$20,900

*The application fee for pre-kindergarten students is credited to the annual tuition fee.

*Pre-kindergarten students are not charged the capital levy and registration/application fee for the 2009-10 school year only.

When new students apply to the International Community School, a non-refundable application fee of \$500 is charged. Upon enrollment, the application fee for pre-kindergarten children is applied to their annual tuition fees.

Should ICS decide not to enroll the child(ren) involved for any reason, \$250 shall be refunded to the parent/guardian. If parents decide not to enroll their child because of a disagreement with the ICS grade placement decision or other conditional enrollment requirements of the school, they may also request a \$250 refund from the school.

Tuition and Fees for Returning Students

The Board of Governors of the International Community School has established the tuition and fee schedules for returning students for the school year 2009-10 as follows:

Grade	Registration Fee	Annual Capital Levy	Annual Tuition	Total Tuition and Fees for Returning Students
Pre-kindergarten*	\$500	--	\$6,500	\$6,500
Kindergarten – Grade 5	\$500	\$800	\$15,600	\$16,900
Grade 6 – Grade 8	\$500	\$800	\$17,700	\$19,000
Grade 9 – Grade 12	\$500	\$800	\$18,200	\$19,500

*The registration fee for pre-kindergarten students is credited to the annual tuition fee.

*Pre-kindergarten students are not charged the capital levy and registration fee for the 2009-10 school year only.

Extended Day Fees for the 2009-10 school year for new and returning pre-kindergarten students will be \$2,000 annual fee or semi-annual fee of \$1,000.

Reduced Payment Schedule for Additional Children

For individual families with more than two children enrolled in ICS, discounts are provided on annual tuition fees only, as per the following scales:

- A five percent (5%) discount for the third child of the same family
- A ten percent (10%) discount for the fourth child of the same family
- A fifteen percent (15%) discount for the fifth and any additional child(ren) of the same family

These discounts apply only to the tuition of the specific child, that is, the tuition discount does not apply to all the children in a family, but only to the tuition of the third, fourth, fifth, etc., child. Discounts do not apply to other school fees, such as capital levy and registration fees.

This tuition and fees schedule is effective for the 2009-10 school year beginning August 1, 2009.


Stephen Plisinski, Director

Tuition and Fees Regulations

It is the responsibility of parents and guardians to assure that all tuition and fees are paid on time, according to the following information:

A. Payment due dates:

- a. Payment for the entire first semester tuition and fees must be paid by August 25, 2009.
- b. Payment for the entire second semester tuition and fees must be paid by January 28, 2010.
- c. **Fees paid by organizations must be paid in total for the entire year at the beginning of the school year, on or before August 25, 2009.**

B. Students whose application fees are not paid in full shall not, in any circumstances, be permitted to attend ICS.

C. For new students only, who are starting school after the first day of the school year, the capital levy and entire tuition fees for the respective semesters (1st or 2nd) must be paid **within two weeks from the start of school by a new student**. Subsequent payments thereafter must be paid on the published due dates.

D. If a child attends school for twenty-five (25) school days of any semester (half year), the tuition for that semester must be paid in full. If a child attends school for fewer than twenty-five (25) school days of any semester (half year), the parent has the option of paying a daily rate amounting to 1.5% of the semester tuition.

Finance charges are levied for late payment of school fees as follows:

E. A finance charge equal to five percent (5%) of the total amount due is levied when payment is made later than two weeks after the start of the school.

F. The finance charge increases to ten percent (10%) of the total amount due when payment is made within the two weeks after assessment of the 5% finance charge.

G. If payments are not made within six weeks of the original due date, the child or children involved will not be permitted to attend classes or participate in school events until all tuition, fees and any accumulated finance charges for the entire semester (or entire year in the case of organizations) are paid in full.

Making Payments

All non-Ethiopian citizens must make tuition and fee payments in US dollars. Payment in US\$ may be made in cash, traveler's checks, personal check, wire transfer, NR check or FCY check. Ethiopian nationals only may pay in Ethiopian birr, at the prevailing rate of exchange.

To the School Cashier:

- Please remember that at ICS only the school cashier can collect tuition payments and issue official receipts.
- The cashier's office is open Monday through Friday, from 7:45 AM–12:00 noon and from 3:00–5:00 PM.

By Wire Transfer:

If you are paying by wire transfer to one of our US bank accounts, please include the name and grade of your child(ren) with the transfer details. After making the transfer, please submit a copy of your bank's wire transfer advice to the ICS Business Office.

- 1) International Community School of Addis Ababa
TD Bank NA / ABA# 054001725
Account Number: 3990158259
Swift Code: NRTHUS33XXX (US dollars only)
Swift Code: TDOMCATTTOR (foreign currency only)
2070 Chain Bridge Rd.
Vienna, VA 22182, USA
- 2) International Community School of Addis Ababa
JP Morgan Chase / ABA# 021-000021
Account Number: 009-1-170407
Swift Code: CHASUS33
1411 Broadway
New York, NY 10018, USA

Cash Deposit to Bank:

Please deposit directly into our foreign currency (FCY) account with the Bank of Abyssinia below:

International Community School of Addis Ababa
FCY Account # 11-45-001761
Bank of Abyssinia
Bole Branch, Sunshine Building
Addis Ababa
Tel. #: (251-11) 551-5580 or 551-1822

Please forward a copy of the deposit slip to the ICS cashier, as proof of payment for a receipt to be issued to you.

Receipts for wire transfer/direct deposit payments will be sent to you via your youngest child attending ICS.

Additional Charges:

Please be aware that any and all bank transfer and other fees must be borne by the student, parent, or guardian. Fees include wire transfer charges, foreign check fees, insufficient funds fees and any administrative fees resulting from these fees. These charges will be reflected on your billing statement. In such situations, finance charges for late payment will be typically assessed as well.

International Community School of Addis Ababa

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