

LIBRARY STANDARDS AND BENCHMARKS

Pre-Kinder

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Identify the library media specialist as a source of information and an aid to access

1-1.1 Request help from the library media specialist

1-2 Understand the function of the library media center

1-2.1 Check out and return LMC materials in a timely fashion

1-3 Understand that information within materials has a specific organization

1-3.1 Begin to recognize parts of a book (title, author, illustrator)

1-4 Interpret materials according to personal experience and point of view

1-4.1 Talk about pictures, stories, videos

1-4.2 Share information with small groups and entire class

1-4.3 Use pictures to tell a story

1-4.4 Observe a relationship between words and illustrations

1-5 Make logical predictions about what will be found in a text

1-5.1 Predict conclusions

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the research task

2-1.1 Generate questions about topics of personal interest

2-2 Read, listen to, or view sources

2-2.1 Interpret objects, people, and settings in pictures

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Select materials for personal enjoyment

3-1.2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-3 Show preferences for various writing and illustrative styles

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-2.1 Turn pages of books properly

4-2.2 Refrain from grabbing materials from other people

Kindergarten

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Identify the library as the school's main source of information

1-2 Identify the library media specialist as a source of information and an aid to access

1-2.1 Request help from the library media specialist

1-3 Understand the function of the library media center

1-3.1 Browse for materials

1-3.2 Check *out* and return LMC materials in a timely fashion

1-4 Understand that the materials in the library media center are organized in a particular way

1-5 Understand that information within materials has a specific organization

1-5.1 Begin to recognize parts of a book (title, author, illustrator)

1-5.2 Sequence main ideas in stories

1-6 Understand that computer technology is used to locate and provide information

1-7 Differentiate between different kinds of materials

1-8 Interpret materials according to personal experience and point of view

1-8.1 Talk about objects, people, and settings in pictures

1-8.2 Share information with small groups and entire class

1-8.3 Use pictures to tell a story

1-8.4 Observe a relationship between words and illustrations

1-8.5 Retell a story in his/her own words

1-9 Make logical predictions about what will be found in a text

1-9.1 Predict conclusions

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the information requirements of the research task

2-1.1 Generate questions about topics of personal interest

2-2 Read, listen, or view sources

2-2.1 Use graphic aids and illustrations to process information

2-3 Extract information from sources

2-3.1 Collect information with the class about a topic

2-3.2 Record knowledge of a topic by drawing pictures

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Select materials for personal enjoyment

3-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-3 Show preferences for various writing and illustrative styles

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-2.1 Turn pages of books properly

4-2.2 Refrain from grabbing materials from other people

4-3 Recognize the need to maintain orderly shelves in the library media center

4-3.1 Use shelf markers appropriately

Grade 1

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Identify the library as the school's main source of information

1.2 Identify the library media specialist as a source of information and an aid to access

ICS Library Media Center

1-2.1 Request help from the library media specialist

1-3 Understand the function of the library media center

1-3.1 Browse for materials

1-3.2 Check out and return LMC materials in a timely fashion

1-3.3 Understand the function of the circulation area

1-4 Understand that the materials in the library media center are organized in a particular way

1-5 Understand that computer technology is used to locate and provide information

1-6 Understand that information within materials has a specific organization

1-6.1 Sequence main ideas in stories

1-7 Differentiate between different kinds of materials

1-7.1 Understand the difference between fact and fiction

1-8 Interpret materials according to personal experience and point of view

1-8.1 Talk about objects, people, and settings in pictures

1-8.2 Share information with small groups and entire class

1-8.3 Retell a story in his/her own words

1-9 Make logical predictions about what will be found in a text

1-9.1 Predict conclusions

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the information requirements of the research task

2-1.1 Understand that research begins with a question to be answered

2-1.2 Construct questions about a topic

2-2 Determine the range of possible sources

2-2.1 Understand that maps, charts, signs, and pictures provide information

2-3 Locate sources

2-3.1 Search for information using audio, visual, and electronic resources

2-4 Locate information within sources

2-4.1 Understand that tables of contents and indexes can lead to information

2-4.2 Locate titles, authors, illustrators, tables of contents and indexes

2-4.3 Alphabetize by first letter

2-5 Extract information from sources

2-5.1 Examine pictures to answer questions

2-5.2 Record knowledge of a topic by drawing pictures, making lists, or using a learning log

2-5.3 Show connections between ideas

2-6 Organize information

2-6.1 Compile information into written reports or summaries

2-7 Present product or performance

2-7.1 Present information in various forms using available technology

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Observe story and illustrative elements that are particularly enjoyable

3-1.2 Choose appropriately challenging materials

3-1.3 Determine whether a book can be read independently

3-1.4 Understand that award-winning books and classics reflect literary and artistic excellence

3-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-2.1 Select materials for personal enjoyment

3-2.2 Select materials for informational needs

3-3 Understand that literature can be experienced through a variety of media

3-3.1 Recognize how stories can be adapted to various media

3-4 Understand that stories and non-fiction materials have been created by people all over the world

3-4.1 Recognize that fiction and non-fiction materials can give insights into cultures

3-5 Show preferences for various writing and illustrative styles

3-5.1 Analyze a variety of styles and techniques of illustration

3-5.2 Identify works of various authors and illustrators

3-6 Show preferences for various literary forms

3-6.1 Recognize elements of poetry and folktales

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-2.1 Turn pages of books properly

4-2.2 Refrain from grabbing materials from other people

4-3 Recognize the need to maintain orderly shelves in the library media center

4-3.1 Use shelf markers appropriately

4-4 Treat equipment properly

4-4.1 Refrain from typing or using the mouse while another student is doing so

4-5 Cooperate with others

4-5.1 Share materials graciously

Grade 2

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Identify the library as the school's main source of information

1-2 Identify the library media specialist as a source of information and an aid to access

1-2.1 Request help from the library media specialist

1-3 Understand the function of the library media center

1-3.1 Browse for materials

1-3.2 Check out and return LMC materials in a timely fashion

1-3.3 Understands function of the circulation area

1-4 Understand that the materials in the library media center are organized in a particular way

1-5 Understand that computer technology is used to locate and provide information

1-5.1 Understand that the Internet is a source of information and a means of communication

1-5.2 Understand that e-mail systems are used to communicate electronically

1-6 Understand that information within materials has a specific organization

1-6.1 Sequence main ideas in stories

1-6.2 Recognize main ideas and supporting details

1-7 Differentiate between different kinds of materials

1-7.1 Understand the difference between fact and fiction

1-8 Interprets materials according to personal experience and point of view

1-8.1 Talk about objects, people, and settings in pictures

1-8.2 Share information with small groups and entire class

1-8.3 Retell a story in his/her own words

1-8.4 Recall story elements (plot, setting, and characters)

1-8.5 Participate in activities such as creative dramatics, videotaped performances, or oral readings

1-9 Make logical predictions about what will be found in a text

1-9.1 Predict conclusions

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the information requirements of the research task

2-1.1 Understand that research begins with a question to be answered

2-1.2 Construct questions about a topic

2-2 Determine the range of possible sources

2-2.1 Recognize that information is gained from books and non-print materials

2-3 Locate sources

2-3.1 Locate the media center's fiction, non-fiction, biography, periodical, and reference sections

2-3.2 Search for information using audio, visual, and electronic resources

2-4 Locate information within sources

ICS Library Media Center

2-4.1 Be aware that chapter and section headings can help locate information

2-4.2 Use tables of contents, indexes, and glossaries

2-4.3 Alphabetize by first two letters

2-5 Read, listen, or view sources

2-5.1 Use reference and content-area materials to gather information

2-5.2 Use maps, charts, signs, graphs and pictures to gather information

2-5.3 Differentiate fact from fiction when doing research

2-6 Extract information from sources

2-6.1 Record knowledge of a topic by drawing pictures, making lists, or keeping learning logs

2-6.2 Show connections between ideas

2-7 Organize and synthesize information from various sources

2-7.1 Gather information from more than one source

2-7.2 Compile information into written reports or summaries

2-8 Present product or performance

2-8.1 Create projects such as pictures, dioramas, or audio tapes that complement or explain his/her information or ideas

2-8.2 Present information in various forms using available technology

2-9 Evaluate the product

2-9.1 Explain project to teachers and classmates

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Choose appropriately challenging materials

3-1.2 Determine whether a book can be read independently

3-1.3 Understand that award-winning books and classics reflect literary and artistic excellence

3-1.4 Be able to comment about the positive and negative aspects of a text

3-1.5 Be able to make accurate recommendations about material based on audience

3-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-2.1 Select materials for personal enjoyment

3-3 Understand that literature can be experienced through a variety of media

3-3.1 Recognize how stories can be adapted to various media

3-4 Understand that stories and non-fiction materials have been created by people all over the world

3-4.1 Recognize that fiction and non-fiction materials can give insights into cultures

3-5 Show preferences for various writing and illustrative styles

3-6 Analyze a variety of styles and techniques of illustration

3-6.1 Identify works of various authors and illustrators

3-7 Show preferences for various literary forms

3-7.1 Recognize elements of poetry and folktales

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-2.1 Turn pages of books properly

4-2.2 Refrain from grabbing materials from other people

4-3 Recognize the need to maintain orderly shelves in the library media center

4-3.1 Use shelf markers appropriately

4-4 Treat equipment properly

4-4.1 Refrain from typing or using the mouse while another student is doing so

4-5 Cooperate with others

4-5.1 Share materials graciously

Grade 3

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

ICS Library Media Center

Benchmarks

Students will:

1-1 Identify the library as the school's main source of information

1-2 Identify the library media specialist as a source of information and an aid to access

1-2.1 Request help from the library media specialist

1-3 Understand the function of the library media center

1-3.1 Browse for materials

1-3.2 Check out and return LMC materials in a timely fashion

1-3.3 Understands function of the circulation area

1-4 Understand that the materials in the library media center are organized in a particular way

1-4.1 Understand that materials in the LMC are organized by author or by the Dewey Decimal classification system

1-4.2 Use the LMC classification system to locate fiction materials

1-5 Understand that computer technology is used to locate and provide information

1-5.1 Use the electronic catalog to locate materials by title, author, and subject

1-5.2 Send and receive messages electronically

1-6 Understand that information within materials has a specific organization

1-7 Use reference materials appropriately

1-7.1 Use dictionaries

1-7.2 Use encyclopedias

1-8 Understand the concept of a primary source

1-9 Understand the concept of a computer network

1-9.1 Understand that computers can operate on networks or independently

1-9.2 Understand that computer networks allow for multiple users

1-10 Differentiate between different kinds of materials

1-10.1 Understand what a database is

1-11 Interpret materials according to personal experience and point of view

1-12 Make logical predictions about what will be found in a text

1-12.1 Predict conclusions

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the research task

2-1.1 Know the basic steps of the research process

2-2 Define the information requirements of the research task

2-2.1 Clearly state a research question

2-3 Determine the range of possible sources

2-3.1 Determine which sources will provide information for the research task at hand

2-3.2 Understand the concept of a primary source

2-4 Locate sources

2-4.1 Locate the media center's fiction, non-fiction, biography, periodical, and reference sections

2-4.2 Search for information using audio, visual, and electronic resources

2-5 Locate information within sources

2-5.1 Understand how reference materials are structured

2-5.2 Use the index of a book or reference set to locate information

2-5.3 Locate relevant information within a text

2-5.4 Alphabetize to three letters and beyond

2-5.5 Order materials by call number (letters and numbers)

2-6 Read, listen, or view sources

2-6.1 Use encyclopedias, dictionaries, almanacs, and atlases in print and/or electronic formats

2-6.2 Use maps, charts, signs, graphs and pictures to gather information

2-6.3 Interpret images and graphics

2-6.4 Interview local sources

2-6.5 Differentiate fact from fiction when doing research

2-7 Extract information from sources

2-7.1 Show connections between ideas

2-7.2 Understand that credit must be given for a source of information

2-7.3 Record knowledge of a topic by drawing pictures, making lists, or keeping learning logs

2-7.4 Take simple notes from relevant sources

2-8 Organize and synthesize information from various sources

2-8.1 Gather information from more than one source

2-8.2 Organize and interpret gathered information

2-9 Present product or performance

2-9.1 Prepare written, oral, and visual reports using multiple resources

2-9.2 Practice presenting thoughts, feelings, and creative ideas through various media including electronic formats

2-9.3 Present information in various forms using available technology

2-9.4 Communicate information in his/her own words

2-9.5 Understand that graphics and images can be used to convey a message

2-9.6 Understand that presentation style will vary depending on the audience

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Choose appropriately challenging materials

3-1.2 Determine whether a book can be read independently

3-1.3 Be able to comment about the positive and negative aspects of a text

3-1.4 Be able to make accurate recommendations about material based on audience

3-1.5 Understand that award-winning books and classics reflect literary and artistic excellence

3-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-2.1 Select materials for personal enjoyment

3-2.2 Select materials for informational needs

3-3 Understand that literature can be experienced through a variety of media

3-3.1 Recognize how stories can be adapted to various media

3-4 Understand that stories and non-fiction materials have been created by people all over the world

3-4.1 Recognize that fiction and non-fiction materials can give insights into cultures

3-4.2 Recognize that fiction and non-fiction can give insights into history

3-5 Show preferences for various writing and illustrative styles

3-5.1 Analyze a variety of styles and techniques of illustration

3-5.2 Identify works of various authors and illustrators

3-6 Show preferences for various literary forms

3-6.1 Differentiates between various literary forms, such as poetry, biography, and folktales

3-7 Recognize and avoid bias and/or oversimplification

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-2.1 Turn pages of books properly

4-2.2 Refrain from grabbing materials from other people

4-3 Recognize the need to maintain orderly shelves in the library media center

4-3.1 Use shelf markers appropriately

4-4 Treat equipment properly

4-4.1 Refrain from typing or using the mouse while another student is doing so

4-5 Cooperate with others

4-5.1 Share materials graciously

4-5.2 Work together on group projects

Grade 4

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Identify the library as the school's main source of information

1-2 Identify the library media specialist as a source of information and an aid to access

1-2.1 Request help from the library media specialist

1-3 Understand the function of the library media center

1-3.1 Browse for materials

1-3.2 Check out and return LMC materials in a timely fashion

1-3.3 Understands function of the circulation area

1-4 Understand that the materials in the library media center are organized in a particular way

1-4.1 Understand that materials in the LMC are organized by author or by the Dewey Decimal classification system

1-4.2 Use the LMC classification system to locate materials by call number

1-5 Understand that computer technology is used to locate and provide information

1-5.1 Use the electronic catalog to locate materials by title, author, subject, and keyword

1-5.2 Send and receive messages electronically

1-6 Understand that information within materials has a specific organization

1-7 Use reference materials appropriately

1-7.1 Use dictionaries

1-7.2 Use encyclopedias

1-7.3 Use atlases

1-7.4 Use specialized reference works

1-7.5 Use online reference works

1-8 Understand the concept of a computer network

1-8.1 Understand that computers can operate on networks or independently

1-8.2 Understand that computer networks allow for multiple users

1-9 Differentiate between different kinds of materials

1-9.1 Understand what a database is

1-9.2 Understand the meaning of copyright, publisher, periodical, and biography

1-9.3 Understand the difference between first and third person narratives

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the research task

2-1.1 Know the basic steps of the research process

2-1.2 Restate the problem in one's own words

2-2 Define the information requirements of the research task

2-2.1 Clearly state a research question

2-2.2 Organize prior knowledge in a variety of ways, such as producing a graphic organizer

2-3 Determine the range of possible sources

2-3.1 Determine which sources will provide information for the research task at hand

2-3.2 Understand the concept of a primary source

2-4 Prioritize sources

2-4.1 Recall which sources were most effective in the past

2-4.2 Determine which sources will provide the most information for the task at hand

2-5 Locate sources

2-5.1 Use the library to locate information

2-5.2 Use keywords and subject headings to locate material in the LMC's computer catalog

2-6 Locate information within sources

2-6.1 Understand how reference materials are structured

2-6.2 Use the index of a book or reference set to locate information

2-6.3 Locate relevant information within a text by using headings, keywords, and cross references

2-6.4 Use the Internet to locate curricular information from pre-selected sites (e.g. bookmarks, homepages)

2-7 Read, listen, or view sources

2-7.1 Use encyclopedias, dictionaries, almanacs, and atlases in print and/or electronic formats

2-7.2 Interpret images and graphics

2-7.3 Interview local sources

2-7.4 Evaluate sources of information for relevance, accuracy, comprehensiveness, and currency

2-7.5 Differentiate fact from fiction when doing research

2-7.6 Identify inaccurate or misleading information

2-8 Extract information from sources

2-8.1 Take notes from relevant sources, such as guest speakers, books, and media sources

2-8.2 Show connections between ideas

2-8.3 Understand that credit must be given for a source of information

2-8.4 Record sources of information

2-9 Organize and synthesize information from various sources

2-9.1 Gather information from more than one source

2-9.2 Summarize and interpret gathered information using timelines, charts, maps, graphs, etc.

2-9.3 Use various reference materials such as dictionaries, thesauri, atlases, and spellcheckers as an aid to writing

2-10 Present product or performance

2-10.1 Prepare written, oral, and visual reports using multiple resources

2-10.2 Practice presenting thoughts, feelings, and creative ideas through various media, including electronic formats

2-10.3 Present information in various forms using available technology

2-10.4 Communicate information in his/her own words

2-10.5 Understand that graphics and images can be used to convey a message

2-10.6 Understand that presentation style will vary depending on the audience

2-10.7 Compile a glossary

2-10.8 List sources of information used in a bibliography

2-11 Evaluate the product

2-11.1 Compare the product to standards of specified criteria and to other students' work

2-12 Evaluate the process

2-12.1 Reflect on the process and finds ways to improve

2-12.2 Frame new questions for further investigation

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Choose appropriately challenging materials

3-1.2 Be able to make accurate recommendations about material based on audience

3-1.3 Understand that award-winning books and classics reflect literary and artistic excellence

3-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-2.1 Select materials for personal enjoyment

3-2.2 Select materials for informational needs

3-3 Understand that literature can be experienced through a variety of media

3-3.1 Recognize how stories can be adapted to various media

3-4 Understand that stories and non-fiction materials have been created by people all over the world

3-4.1 Recognize that fiction and non-fiction materials can give insights into cultures

3-4.2 Recognize that fiction and non-fiction can give insights into history

3-5 Show preferences for various writing and illustrative styles

3-5.1 Analyze a variety of styles and techniques of illustration

3-5.2 Identify works of various authors and illustrators

3-6 Show preferences for various literary forms

3-6.1 Differentiates between various literary forms, such as poetry, biography, and folktales

3-6.2 Differentiate between various fiction genres, such as mystery, fantasy, realistic fiction, historical fiction, and science fiction

3-7 Recognize and avoid bias and/or oversimplification

ICS Library Media Center

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-3 Recognize the need to maintain orderly shelves in the library media center

4-3.1 Use shelf markers appropriately

4-4 Treat equipment properly

4-5 Cooperate with others

4-5.1 Share materials graciously

4-5.2 Work together on group projects

4-6 Conserve library resources

4-6.1 Refrain from photocopying or printing without permission

4-7 Follow school policy guidelines and etiquette when using electronic information sources

4-7.1 Use the Internet only with permission

4-7.2 Visit only authorized web sites

4-8 Be intellectually honest

4-8.1 Understand that plagiarism is unethical

Grade 5

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Identify the library as the school's main source of information

1-2 Identify the library media specialist as a source of information and an aid to access

1-2.1 Request help from the library media specialist

1-3 Understand the function of the library media center

1-3.1 Browse for materials

1-3.2 Check out and return LMC materials in a timely fashion

1-3.3 Understands function of the circulation area

1-4 Understand that the materials in the library media center are organized in a particular way

1-4.1 Understand that materials in the LMC are organized by author or by the Dewey Decimal classification system

1-4.2 Use the LMC classification system to locate materials by call number

1-5 Understand that computer technology is used to locate and provide information

1-5.1 Use the electronic catalog to locate materials by title, author, subject, and keyword

1-5.2 Send and receive messages electronically

1-6 Understand that information within materials has a specific organization

1-7 Use reference materials appropriately

1-7.1 Use dictionaries

1-7.2 Use encyclopedias

1-7.3 Use atlases

1-7.4 Use specialized reference works

1-7.5 Use online reference works

1-8 Understand the concept of a computer network

1-8.1 Understand that computers can operate on networks or independently

1-8.2 Understand that computer networks allow for multiple users

1-9 Differentiate between different kinds of materials

1-9.1 Understand what a database is

1-9.2 Understand the meaning of copyright, publisher, periodical, and biography

1-9.3 Understand the difference between first and third person narratives

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the research task

2-1.1 Know the basic steps of the research process

2-1.2 Restate the problem in one's own words

2-2 Define the information requirements of the research task

2-2.1 Clearly state a research question

2-2.2 Organize prior knowledge in a variety of ways, such as producing a graphic organizer

2-3 Determine the range of sources

2-3.1 Determine which sources will provide information for the research task at hand

2-3.2 Understand the concept of a primary source

2-4 Prioritize sources

2-4.1 Recall which sources were most effective in the past

2-4.2 Determine which sources will provide the most information for the task at hand

2-5 Locate sources

2-5.1 Use the library to locate information

2-5.2 Use keywords and subject headings to locate material in the LMC's computer catalog

2-6 Locate information within sources

2-6.1 Understand how reference materials are structured

2-6.2 Use the index of a book or reference set to locate information

2-6.3 Locate relevant information within a text by using headings, keywords, and cross-references

2-6.4 Use the Internet to locate curricular information from pre-selected sites (e.g. bookmarks, homepages)

2-7 Read, listen, or view sources

2-7.1 Use encyclopedias, dictionaries, almanacs, and atlases in print and/or electronic formats

2-7.2 Interpret images and graphics

2-7.3 Interview local sources

2-7.4 Evaluate sources of information for relevance, accuracy, comprehensiveness, and currency

2-7.5 Differentiate fact from fiction when doing research

2-7.6 Identify inaccurate or misleading information

2-8 Extract information from sources

2-8.1 Take notes from relevant sources, such as guest speakers, books, and media sources

2-8.2 Show connections between ideas

2-8.3 Understand that credit must be given for a source of information

2-8.4 Record sources of information

2-9 Organize and synthesize information from various sources

2-9.1 Gather information from more than one source

2-9.2 Summarize and interpret gathered information using timelines, charts, maps, graphs, etc.

2-9.3 Use various reference materials such as dictionaries, thesauri, atlases, and spellcheckers as an aid to writing

2-10 Present product or performance

2-10.1 Prepare written, oral, and visual reports using multiple resources

2-10.2 Practice presenting thoughts, feelings, and creative ideas through various media, including electronic formats

2-10.3 Present information in various forms using available technology

2-10.4 Communicate information in his/her own words

2-10.5 Understand that graphics and images can be used to convey a message

2-10.6 Understand that presentation style will vary depending on the audience

2-10.7 Compile a glossary

2-10.8 List sources of information used in a bibliography

2-11 Evaluate the product

2-11.1 Compare the product to standards of specified criteria and to other students' work

2-12 Evaluate the process

2-12.1 Reflect on the process and finds ways to improve

2-12.2 Frame new questions for further investigation

Standard 3: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

3-1 Evaluate materials on the basis of their content and presentation

3-1.1 Choose appropriately challenging materials

3-1.2 Be able to make accurate recommendations about material based on audience

3-1.3 Understand that award-winning books and classics reflect literary and artistic excellence

3-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

3-2.1 Select materials for personal enjoyment

3-2.2 Select materials for informational needs

3-3 Understand that literature can be experienced through a variety of media

3-3.1 Recognize how stories can be adapted to various media

3-4 Understand that stories and non-fiction materials have been created by people all over the world

3-4.1 Recognize that fiction and non-fiction materials can give insights into cultures

3-4.2 Recognize that fiction and non-fiction can give insights into history

3-5 Show preferences for various literary forms

3-5.1 Differentiates between various literary forms, such as poetry, biography, and folktales

3-5.2 Differentiate between various fiction genres, such as mystery, fantasy, realistic fiction, historical fiction, and science fiction

3.6 Recognize and avoid bias and/or oversimplification

Standard 4: Follows established rules and procedures

Benchmarks

Students will:

4-1 Understand that there is a particular standard of behavior in the library media center

4-1.1 Speak in a quiet tone, so that others may read or work

4-1.2 Listen to others politely

4-1.3 Maintain safety at all times

4-2 Handle materials appropriately

4-3 Recognize the need to maintain orderly shelves in the library media center

4-3.1 Use shelf markers appropriately

4-4 Treat equipment properly

4-5 Cooperate with others

4-5.1 Share materials graciously

4-5.2 Work together on group projects

4-6 Conserve library resources

4-6.1 Refrain from photocopying or printing without permission

4-7 Follow school policy guidelines and etiquette when using electronic information sources

4-7.1 Use the Internet only with permission

4-7.2 Visit only authorized web sites

4-8 Be intellectually honest

4-8.1 Understand that plagiarism is unethical

MS LIBRARY STANDARDS AND BENCHMARKS

Grades 6-8

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Understand the function and organization of the library media center

1-1.1 Identify the library media specialists as a source of information and aid to access

1-1.2 Know and use library organization effectively

1-1.3 Use general reference tools in print and electronic format (e.g. science encyclopedia, biographical dictionary, thesaurus, etc.)

1-1.4 Use specialized reference tools, indexing and classification systems appropriately

1-1.5 Use the Dewey Decimal Classification System to locate materials by call number

1-2 Understand that computer technology is used to locate and provide information

1-2.1 Identify and locate relevant information sources in a variety of formats

1-2.2 Use Search engines to locate information on the Internet

1-2.3 Use specialized reference tools in electronic format

1-2.4 Use Boolean search strategies to refine searches

1-2.5 Identify and use the electronic catalog, and electronic databases to locate information

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the research task

- 2-1.1 Define an information problem
- 2-1.2 Formulate a research question or thesis statement
- 2-1.3 Match information needs with available resources

2-2 Define the information requirements of the research task

- 2-2.1 Identify and locate relevant information sources in a variety of formats
- 2-2.2 Organize and interpret gathered information using outlines, webs, maps or graphic tools

2-3 Determine the range of sources

- 2-3.1 Determine which sources will provide information for the research task at hand
- 2-3.2 Understand the concept of a primary and secondary source

2-4 Locate sources

- 2-4.1 Conduct an effective search for retrieval of resources
- 2-4.2 Evaluate sources of information for accuracy, bias and point of view
- 2-4.3 Verify information by using more than one source
- 2-4.4 Synthesize information and ideas from a variety of sources
- 2-4.5 Make inferences and judgments; draws conclusions from evidence and experience

2-5 Present product or performance

- 2-5.1 Prepare written, oral, and visual reports using multiple resources
- 2-5.2 Present information in various forms using available technology
- 2-5.3 Understand that presentation style will vary depending on the audience
- 2-5.4 Record sources of information in a standard bibliographic format

Standard 3: Communicates information and ideas in a variety of forms and formats

Benchmarks

Students will:

3-1 Convey information in oral or visual format

- 3-1.1 Select an appropriate organizational style such as chronological, argumentative, or order of importance, for communicating information
- 3-1.2 Know that communication must have a purpose--to inform, persuade, or entertain
- 3-1.3 Know the necessity for documentation and copyright compliance

3-1.4 Construct a bibliography in a standard bibliographic format

3-1.5 Create presentations using appropriate technology

Standard 4: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

4-1 Evaluate resources and select relevant information

4-1.1 Select resources in formats appropriate to content and to the problem or question at hand

4-1.2 Determine if information is timely, valid, accurate, comprehensive, and relevant

4-1.3 Distinguish between fact and opinion and recognize point of view, bias or stereotypes

4-1.4 Differentiate between primary and secondary sources

4-1.5 Examine and evaluate information presented in charts, graphs and tables

4-1.6 Use resources that reflect perspectives of diverse racial and cultural groups, and of both genders

4-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

4-2.1 Select materials for personal enjoyment

4-2.2 Select materials for informational needs

4-2.3 Relate literature to real life or other literature

4-2.4 Locate indicators of authority for all sources of information

4-2.5 Differentiate between various literary forms, such as poetry, biography, and folktales

4-2.6 Differentiate between various fiction genres, such as mystery, fantasy, realistic fiction, historical fiction, and science fiction

HS LIBRARY STANDARDS AND BENCHMARKS

Grades 9-12

Standard 1: Assesses and uses information and ideas to meet curricular and personal needs

Benchmarks

Students will:

1-1 Understand the function and organization of the library media center

1-1.1 Identify the library media specialists as a source of information and aid to access

1-1.2 Know and use library organization effectively

1-1.3 Identify and use the electronic catalog, and electronic databases

1-1.4 Use specialized reference tools, indexing and classification systems appropriately

1-2 Understand that computer technology is used to locate and provide information

1-2.1 Identify and locate relevant information sources in a variety of formats

1-2.2 Conduct an effective internet search

1-2.3 Use specialized reference tools in electronic format

1-2.4 Use Boolean search strategies to refine searches

Standard 2: Engages in a formal information-seeking process

Benchmarks

Students will:

2-1 Define the research task

2-1.1 Determine an information need

2-1.2 Structure research questions according to purpose and investigative options

2-2 Define the information requirements of the research task

2-2.1 Clearly state a research question or hypothesis

2-2.2 Organize prior knowledge in a variety of ways, such as producing a graphic organizer

2-3 Determine the range of sources

2-3.1 Determine which sources will provide information for the research task at hand

2-3.2 Understand the concept of a primary and secondary source

2-4 Locate sources

2-4.1 Conduct an effective search for retrieval of resources

2-4.2 Evaluate sources of information for accuracy, bias and point of view

2-4.3 Verify information by using more than one source

2-4.4 Synthesize information and ideas from a variety of sources

2-4.5 Make inferences and judgments; draws conclusions from evidence and experience

2-5 Present product or performance

2-5.1 Prepare written, oral, and visual reports using multiple resources

2-5.2 Present information in various forms using available technology

2-5.3 Understand that presentation style will vary depending on the audience

2-5.4 List sources of information used in a bibliography

Standard 3: Communicates information and ideas in a variety of forms and formats

Benchmarks

Students will:

3-1 Convey information in oral or visual format

3-1.1 Select an appropriate organizational style such as chronological, argumentative, or order of importance, for communicating information

3-1.2 Know that communication must have a purpose--to inform, persuade, or entertain

3-1.3 Know the necessity for documentation and copyright compliance

3-1.4 Construct a bibliography in a standard bibliographic format

3-1.5 Create presentations using appropriate technology

Standard 4: Demonstrates selectivity when choosing resources for classroom assignments and personal use

Benchmarks

Students will:

4-1 Evaluate materials on the basis of their content and presentation

4-1.1 Choose appropriately challenging materials

4-1.2 identify some of the specific techniques used in mass media to influence the viewer

4-1.3 Understand the principle of intellectual freedom

4-2 Understand that reading, viewing, and listening can provide enjoyment as well as information

4-2.1 Select materials for personal enjoyment

4-2.2 Select materials for informational needs

4-2.3 Differentiate between various literary forms, such as poetry, biography, and folktales

4-2.4 Differentiate between various fiction genres, such as mystery, fantasy, realistic fiction, historical fiction, and science fiction